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| **ACADEMIC APPLICATION FORM** |



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| **Personal Details** | | | | | | | | |
| Title: | Mr Mrs Ms Other | | | | | Gender : | Male Female |
|  | | | | |  |
| Surname: |  | | | | | | |
| First Name: |  | | | | | | |
| Current Address : |  | | | | | | |
|  | | | | | | |
| Country |  | | | | | | |
| Contact Telephone Number: | Home : | |  | | | | |
| Mobile : | |  | | | | |
| E-Mail Address: |  | | | | | | |
| Marital Status: | Married Single | | | | | | |
|  | | | | | | |
| Date of Birth: | |  |  |  | | --- | --- | --- | | Click here to enter a date. |  |  | | | | | | | |
| Age: |  | | | Nationality: | Choose an item. | | |
| Do you have any family or colleagues who have worked or currently employed at VISS | Yes | **If yes, please provide names:** | | | | | |
| No |

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| **Present Employment** | |
| Company/School Name: |  |
| Position: |  |
| Country: |  |
| Date of Employment: |  |
| **Please Confirm** | |
| Current Notice Period required |  |

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| **Previous Employment *(Most recent first. Please explain any periods of unemployment*** | |
| **1** | |
| Company/School Name: |  |
| Position: |  |
| Country: |  |
| Date of Employment: |  |
| Reason for Leaving: |  |
|  |  |
| **2** | |
| Company/School Name: |  |
| Position: |  |
| Country: |  |
| Date of Employment: |  |
| Reason for Leaving: |  |

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| **3** | |
| Company/School Name: |  |
| Position: |  |
| Country: |  |
| Date of Employment: |  |
| Reason for Leaving: |  |

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| **4** | |
| Company/School Name: |  |
| Position: |  |
| Country: |  |
| Date of Employment: |  |
| Reason for Leaving: |  |

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| **Teacher Accreditation/Licensing /Registration** | |
| Do you hold a current Teacher Accreditation/Licensing /Registration | YES  NO |
| If ‘Yes’, please provide details: |  |
| Do you have a current WWC / Police Clearance /Police Good conduct certificate | YES  NO |
| If ‘Yes’, please provide details of issuance: |  |

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| **Professional Referees:**  **Please give details of three (3) professional referees It is a school policy to complete reference checks via email** | |
| I would like to be notified prior to reference checks to inform my current employer (if applicable) | |
| Name: |  |
| Position: |  |
| School: |  |
| Telephone: |  |
| E-mail: |  |
| I agree to this referee being contacted | |
| Name: |  |
| Position: |  |
| School: |  |
| Telephone: |  |
| E-mail: |  |
| I agree to this referee being contacted | |
| Name: |  |
| Position: |  |
| School: |  |
| Telephone: |  |
| E-mail: |  |
| I agree to this referee being contacted | |

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| Primary school and ELC Experience and Preferences | |
| Preference 1 | Choose an item. |
| Preference 2 | Choose an item. |
| Preference 3 | Choose an item. |
| ELC | Choose an item. |

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| Secondary School Experience and subject specialisms | |
| Specialism 1 | Choose an item. |
| Specialism 2 | Choose an item. |
| Specialism 3 | Choose an item. |
| Specialism 4 | Choose an item. |
| Specialism 5 | Choose an item. |

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| If you are successful in your Application, we will need the following information Please provide the information you can |

**Will you be accompanied by family, if so please include dependent children information below**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Relationship | DOB If under 18 | Current Grade Level |
|  |  | Click here to enter a date. |  |
|  |  | Click here to enter a date. |  |
|  |  | Click here to enter a date. |  |
|  |  | Click here to enter a date. |  |

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| \*\* please note our contract terms only provide benefits for Spouse and 2 children aged up to 18 years. Beyond this is the financial responsibility is with the employee\*\* |

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| **Availability to start position** | Click here to enter a date. |

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| Disclaimer and signature | |
| I certify that my answers are true and complete to the best of my knowledge | |
| If this application leads to employment, I understand that false or misleading information in my application or interview may have the offer withdrawn | |
| **Signature :** | **Date:** |

Once this document is completed please send with current CV to [academicrecruitment@viss.ae](mailto:academicrecruitment@viss.ae)