



28th September, 2009

Dear Parents,

We are happy to announce that from the 28th September, 2009, the Junior School canteen will be open. We would appreciate your patience and cooperation in the first few weeks of operation. The canteen will be operating on an order only basis, for this week orders need to be placed according to the following schedule:

Order day	Delivery day
Tuesday 29 th	Wednesday 30 th
Wednesday 30 th	Thursday 1 st Oct
Thursday 1 st Oct	Sunday 4 th Oct

From Sundaystudents will order one day in advance, please see the table below.

Order day	Delivery day
Sunday	Monday
Monday	Tuesday
Tuesday	Wednesday
Wednesday	Thursday
Thursday	Sunday

The order must be written on an envelope, sealed with the **correct amount of money** placed inside. Please note that **NO** change will be given. The following information should be written clearly on the outside of the envelope

- Students name
- Home group
- Date of order
- Items to be ordered including quantity and prices
- Total amount of money in the envelope

Example:

John Smith 3A	29/09/09
1 Sandwich – chicken and lettuce in white	10
1 Banana muffin	6
1 Tropical Cocktail Juice 200ml	1.5
	Total 17.50 AED

Orders must be handed to your child's Home Group teacher before 9 am on the day before delivery; **NO** late orders will be accepted after 9 am. As the food is pre-ordered, **NO** refund will be given if a child is absent on the day of delivery.

We look forward to offering you an excellent service.

Thank you

Jodi Lamshed
Canteen Manager